

EXTRACTS FROM THE SCHOOL CODE

All new students are given a copy of the students' handbook. A few of the rules and regulations are outlined below.

School Hours

School hours are 7:30 a.m. to 2:20 p.m. Mondays to Fridays. Any changes will be communicated.

Ordinarily, no student may leave the school premises during school hours without the permission of his Year Supervisor, Vice Principal or Principal, and a written request from parent or guardian if known beforehand. Unless engaged in approved, supervised activities, boys should leave the premises before 4:00 p.m. daily.

Punctuality

Students must report for registration at 7:30 a.m. Students should move to their form rooms by 7:20 a.m. when the first bell goes. A boy who is not present at the time the register is marked is late. A boy is considered absent from the morning session if not registered by 9:30am.

Any student who claims to arrive at school early but is absent from form room or Chapel during registration and worship is considered to be late/absent.

If unpunctuality persist, parents will be called in so the situation can be discussed and remedied

ABSENCE

If a boy has to be excused from school for a part of the day, or if he has to be absent for a day or longer, a written excuse, stating reason must be sent to the form teacher or supervisor by a parent or guardian. A written excuse, explaining absence, must be brought on return after absence not previously approved, otherwise the matter will be investigated and the appropriate course of action be taken. Letters explaining student's absence will be placed on his file. It is recommended that medical or other appointments not be arranged for school hours except in cases of emergency.

STUDENTS DRESS CODE AND GROOMING GROOMING

Students should be properly groomed for school regardless of race, religion, socio-economic situation, age, ideology and trend. This means that the dress for each student should be tidy and should conform to conventional standards of neatness and hygiene. Faces must be clean-shaven. A student who decides not to cut and or comb his hair because of a fashion trend will not be accommodated, as this constitutes a breach.

Grades 7-11

Uniform: Khaki shirt and trousers made in style and shade approved by school. Khaki shirts must be short-sleeved with epaulettes stitched on shoulders (green to the front). Crest is stitched to Left Breast pocket.

Shoes: Plain black

Socks: Black, or navy blue

Badge: According to house colours

Hairstyle: Hair must be combed and cleaned; and should conform to the dictates of the school.

Belts: Plain black – no studs, no large multi-coloured fashion buckles.

Sixth Form

Shirt: White long or short-sleeved buttoned at neck

Trousers: Khaki trousers made in style and shade approved by the school.

Ties: Ties are sold at the school. They must be worn at all times on the campus. The tie must conceal button on shirt located at the neck, and should not fall any further than 1 or 2 inches below belt

Socks & Shoes: Same as for rest of school

Undershirt: Only V-neck undershirts are allowed. Merinos may also be worn. Only Plain white undershirts, printed ones are not allowed.

For Dress Occasions: White shirt, black pants and school tie.

NOTE: Trousers must be simply tailored and must be of brown khaki (not cream, white or beige). No designer styles- small cuffs, wide knees, tight pants, pleats and wide waistbands. Pants must be worn at the waist and not on the hip. Shirts must be neatly tucked in pants at all times. No undershirt must be seen above the lapel, or extend below the sleeves of the khaki shirt. Wash rags should not be carried in an exposed manner. Students must leave the school compound fully clothed in their school uniforms at all times.

The uniform for Physical Education is black shorts and green jerseys with house name at the back. (These are sold at the school). Shoes and socks also approved by the P.E. Department. These should be brought to school but not worn anywhere outside of the P.E. area.

NOT ALLOWED: Make-up, nail polish, ornaments, jewelry, (except a wristwatch and graduation ring), club pins, badges of any sort except Calabar School pins. Slippers, sandals, or white/coloured sneakers are not permitted. Neither are hair dyes, rinses, gels or straightening, plaiting, twisting or braiding of hair. The shaving or decoration of eyebrows is not accepted.

CELL PHONES The ringing of a cell phone is intrusive, disruptive and distracting. The use of cell phones is prohibited between 7:20 am – 2:20 pm. All cell phones must be turned off. If a student is found using a cell phone during blocked periods, it will be confiscated and his parents called in. The phone will be given to the parent. Emergency calls can be made at the main office. NB. A cell phone must not be used as an alternative for calculators or watches.

WEAPONS Boys are not allowed to take weapons or cutting implements to school. They are prohibited from using knives, sticks, stones, broken bottles, guns (toy or real), or any cutting implement or dangerous weapon. Any breach of this rule will lead to suspension or the matter being taken to the board level for expulsion.

DRUGS AND SMOKING The possession or use of any form of dangerous or prohibited drugs is a serious offence. Students are not permitted to use, sell or purchase any form of drugs on the school compound, or to indoctrinate anyone in their use. Any student who engages in these practices may, depending on the disciplinary committee's finding(s) and recommendation, be suspended in accordance with the national policy for Management of Substance Abuse (2004). The student, who will be required to produce a written report from the counselor, must complete the programme. The student may be brought before the Board of Management if he fails to attend counseling sessions.

COURTESY Courtesy and good manners are expected at all times. Students are to speak quietly and move in an orderly manner at all times, particularly when traveling to and from school at all places on the school compound including lavatories, water coolers, playing fields and corridors.

SCHOOL PROPERTY School equipment and buildings are valuable property and should be preserved. Students should not destroy any building or fencing, chairs or other items of furniture. Boys should not write on the walls or deface them in any way. Students found guilty of vandalism or defacement of property will face disciplinary action and may be required to make restitution to the School Board for any damage willfully done to school property.

RELIGIOUS INSTRUCTION, WORSHIP AND ASSEMBLY As a Christian school, worship is held daily and all students are expected to attend worship as it is important and forms an essential part of the daily activities. Worship aims to focus our minds and to set the tone for the rest of the day. It should help to instill morale in our young men as they seek to become optimally rounded citizens. Announcements are also made during this time.

VISITORS TO SCHOOL No unauthorized person is allowed on the premises. All visitors must be directed to the school office. No boy may receive a visitor during school hours without permission from a teacher or a member of the Administrative Staff. Parents must be properly clad when visiting the school